

**Kerala Institute of Local Administration**  
**Centre for Human Resource Development(KILA - CHRD)**  
**ETC(P.O.), Kottarakara, Kollam - 691531**  
*Proposed Training calender 2017-18*

Sl. No.	Name of the Training Programme	Target Group	Duration	Expected Participants	Person Days	Course Director	Source of Fund	Staff	Elected Reps.	Others	GP	BP	DP	ULBs	No. of Batches	No. of Trg Days
<b>I. CAMPUS PROGRAMMES</b>																
<b>1. LOCAL GOVERNANCE AND MANAGEMENT</b>																
1	Training on Soft Skills	BP President, Secretary	2	300	600	Dr. Jibini V Kurien	MoRD	1	1			1			6	12
2	Training on Soft Skills	CDPO, ADA, Senior Veterinary Surgeon(ADAH), SCDO, DEO	2	760	1520	Dr. Jibini V Kurien	MoRD	1				1			15	30
3	Training on Participatory Resource Management	BP President, BP Secretary	2	304	608	Dr. Abin Varghese	MoRD	1	1			1			6	12
4	Training on TQM and ISO 9001-2015	BP President, Vice President & Secretary	2	300	600	Dr. Vinod S	MoRD	1				1			6	12
5	Training on Women Leadership	Women Elected Representatives	3	400	1200	Dr. Amruthraj R.M	MoRD					1		1	8	24
6	Foundation course to newly recruited Block Panchayat Secretaries	Block Panchayat Secretaries	90	30	2700	Dr. Oommen John	MoRD					1			1	90
7	Foundation course to Block Panchayat Secretaries	Block Panchayat Secretaries	60	12	720	Dr. Oommen John	MoRD					1			1	60

8	Foundation course to newly recruited Assistant Engineers of Block Panchayat	Assistant Engineers of Block Panchayat	30	15	450	Sri. Muhammed Ja	MoRD					1			1	30
9	Induction Training to Senior Officials of RDD	Joint Development Commissioners & Deputy Development Commissioners	5	30	150	Sri. C.Vinod kumar	MoRD						1		1	5
10	Induction Training to Other officers of RDD	District Women Welfare Officer, Asst. Project Officers & ADCs	5	50	250	Sri. C.Vinod kumar	MoRD						1		1	5
11	Induction Training to Block Panchayat Secretaries	Block Panchayat Secretaries	15	50	750	Dr.Oommen John	MoRD					1			1	15
12	Induction Training to Joint Block Development Officers	Jt. BDOs	6	50	300	Sri. Muhammed Ja	MoRD					1			1	6
13	Refresher Training to District Women Welfare Officer, Asst. Project Officers	District Women Welfare Officer, Asst. Project Officers	5	30	150	Dr. Amruthraj R.M	MoRD						1		1	5
14	Refresher Training to Promoted Block Development Officers /BPOs	Block Development Officers /BPO	15	50	750	Dr. Vinod S	MoRD					1			1	15
15	Refresher Training to Block Development Officers /BPOs	Block Development Officers /BPO	3	50	150	Dr. Vinod S	MoRD					1			1	3
16	ToT on Documentation	5 Selected Participants from each Districts	3	60	180	Dr. Jibini V Kurien	MoRD					1			1	3

## 2. LOCAL PLANNING AND DEVELOPMENT

17	Training on Convergence (Navakerala Mission)	President, Standing Committee Chair Persons	3	750	2250	Sri. C.Vinod kumar	MoRd		1			1		1	15	45
----	--	---	---	-----	------	--------------------	------	--	---	--	--	---	--	---	----	----

### 3. e - GOVERNANCE

18	Training on AWAAS Application	EO (H), EO(P&M) & Clerk / DEO	2	456	912	Sri. C.Vinod kumar	MoRD	1				1		1	9	18
19	Training on Geo Informatics	BP Secretary, BPO, Accredited engineers, JBDO, VEO, Officers of Soil survey, NGOs	5	1000	5000	Dr. Abin Varghese	MoRD	1		1	1	1		1	20	100
20	Geo Spatial Technology Applications for Planning & Management of RD Projects	IT Professionals under various CSS	5	50	250	Smt. Divya Haridas & Smt.Kavya Nath	MoRD						1		1	5

### 4. MARGINALISED GROUP

21	Training on Poverty Reduction and Livelihood Enhancement	BP- President and Standing Committee Chair Persons	3	760	2280	Dr. Vinod S	MoRD		1			1		1	15	45
22	Training on Small – Scale Enterprise development by Rural Women	IEO, EO P&M, BDOs, JBDOs & Welfare Standing committee Chairpersons (Block Level)	3	200	600	Smt. Sherine Chacko	MoRD					1			4	12
23	Role of Civil Society for Poverty Reduction	Representatives of NGO's, CBOs	2	200	400	Smt. Sherine Chacko	MoRD				1		1		4	8

### 5. NATURAL RESOURCE MANAGEMENT

24	Training on Watershed Management (PMKSY)	BP Secretary, VEO	3	1650	4950	Dr.Abin Varghese	MoRD	1				1		1	33	99
----	--	-------------------	---	------	------	------------------	------	---	--	--	--	---	--	---	----	----

25	Training on Watershed Management under MGNREGS (Haritha Keralam)	President, Development Standing Committee Chairpersons of PRIs	2	2200	4400	Sri. Muhammed Ja	MoRD		1		1	1			44	88
26	Convergence Strategies for Nava Kerala Minission Special focuss on MGNREGS, PMAY(G), PMKSY & SBM(G)	Presidents, Standing Committee Chairpersons and Secretaries of Block Panchayats	3	912	2736	Sri.C.Vinodkumar	MoRD					1			18	54
27	Planning and Implementation of Projects of NRuM	Officials and Elected Representatives of Rurban clusters	2	200	400	Dr.Oommen John	MoRD				1	1			4	8
28	Orientation programme on SAGY	Elected members and Department officials of Newly selected SAGY Panchayats	2	200	400	Sri. C.Vinod kumar	MoRD				1				4	8
29	Training on Planning for Disaster Preparedness and Mitigations	Gram Panchayat Secretaries and Elected Representatives from PRIs	2	300	600	Sri. Muhammed Ja	MoRD				1				6	12
<b>6. WOMEN AND CHILD DEVELOPMENT</b>																
30	Training on Gender	CDPO, EO(WW)	2	300	600	Dr.Amruthraj R.M	MoRD	1				1			6	12
31	Gender Budgeting of Panchayat Raj Institutions	Elected Representatives and Official of PRIs	3	1500	4500	Campus & Off campus	MoRD	1			1	1			30	90
<b>7. WELFARE AND MANAGEMENT (CENTRALLY AND STATE SPONSORED SCHEMES)</b>																
32	Training on Convergence Possibilities (PMAY-G)	BP Secretary, JBDO, EO (H) and Welfare Standing Committee of Three tier	2	1920	3840	Campus & Off-Campus	MoRD	1	1		1	1	1	1	42	84



42	ToT on RD Schemes	5 Selected Participants from each Districts	3	70	210	Dr. Oommen John	MoRD				1	1	1		1	3
<b>8. HEALTH AND SANITATION</b>																
43	Training on Sanitation Interventions under Swach Bharath Mission(Gramin)	BDOs, GEO, Health and Education Standing Committee Chairpersons	2	900	1800	Sri. C.Vinod kumar	MoRD	1	1			1		1	18	36
<b>9. WORKSHOPS</b>																
44	Workshop on best practices for documentation	Selected RDD Officials	1	60	60	Dr. Jibini V Kurien	MoRD					1			1	1
45	Strategic Planning and Preparation of ICAP under NRuM	Presidents, Standing Committee Chairpersons, Members, Secretaries of PRIs, Officials of Line Departments and Representatives of CBOs & NGOs	1	400	400	Dr. Abin Varghese	MoRD		1	1	1	1	1		8	8
46	DPR Preparation under NRuM	Dedicated Officials of NruM	1	40	40	Dr. Abin Varghese	MoRD		1	1	1	1	1		1	1
47	National Workshop on Social Audit	Selected Participants	2	75	150	Smt. Smitha Mary	MoRD		1	1	1	1	1		1	2
		<b>Total</b>		<b>21218</b>	<b>60408</b>										<b>429</b>	<b>1318</b>

## Special Capacity Development Fund

48	Training on Computer Fundamentals	Presidents, Standing Committee Chairpersons & Elected Representatives of PRIs	3	1080	3240	Campus	RGSA		1		1	1	1	1	36	108
<b>Total Campus Programmes</b>				<b>22298</b>	<b>63648</b>										<b>465</b>	<b>1426</b>
<b>Off Campus</b>																
<b>1. WELFARE AND MANAGEMENT (CENTRALLY AND STATE SPONSORED SCHEMES)</b>																
49	Training on Convergence Possibilities (PMAY-G)	BP Secretary, JBDO, EO (H) and Welfare Standing Committee of Three tier	2	5200	10400	Campus & Off-Campus	MoRD	1	1		1	1	1	1	100	200
50	Training on Convergence Strategies for Rural Livelihoods (MGNREGS)	President, Secretary and Development Standing Committee chairpersons of PRIs	3	2000	6000	Campus & Off-Campus	MoRD	1			1	1		1	40	120
<b>2. SOCIAL ACCOUNTABILITY AND CITIZEN GOVERNANCE</b>																
51	Training on Social Audit for the GP Elected Representatives	President, Vice President, Standing Committee	1	4500	4500	Off Campus	SCBF		1		1			1	75	75
52	Training on Social Audit for the GP Officials	AE, VEO, AO, ICDS Supervisor, MO, Veterinary Doctor	1	5400	5400	Off Campus	SCBF	1			1				90	90
53	Training on Social Audit for Village Auditors (MGNREGA)	Social Audit Team	3	4500	13500	Off Campus	SCBF			1	1			1	75	225

54	Training on Social Audit for Village Auditors (PMAY)	Social Audit Team	3	4500	13500	Off Campus	SCBF			1	1			1	75	225
55	Training on Mahathma Gandhi NREGS (Refresher) for GP Elected representatives	Elected Representatives	1	10000	10000	Off Campus	SCBF		1		1			1	167	167
56	Training on Computer Fundamentals	Presidents, Standing Committee Chairpersons & Elected Representatives of PRIs	3	5920	17760	Off Campus	RGSA		1		1	1	1	1	200	600
		<b>Total</b>		42020	81060										822	1702
		<b>Grand Total</b>		<b>64318</b>	<b>144708</b>										<b>1287</b>	<b>3128</b>

**REGIONAL DIRECTOR**