

STATE INSTITUTE OF RURAL DEVELOPMENT

ETC (PO), KOTTARAKARA, KOLLAM-691 531

Ph: 0474-2454768

SIRD invites application for the post of Financial Assistant to be filled up on contract basis for a period of one year at a consolidated pay of Rs. 25,000/- per month. The Financial Assistant shall be the custodian of cash and shall be responsible for maintenance of Cash Book, preparation of other books of accounts and shall facilitate the audit of accounts of the Institute

- Age Limit : 36 years as on 01.01.2016
- Qualifications : 1) B.Com Degree from a recognized University  
2) Pass in intermediate of CA/ICWA  
Or  
M.Com Degree  
(Preference will be given to those who possess Intermediate of CA/ICWA)  
3) Certificate in TALLY Software is desirable
- Experience : 3 years experience in Commercial Accounting from a reputed institution or firm.
- Last date of Receipt of Application : 15.07.2016.

Candidates who possess the above qualification only need to apply. Director, SIRD reserves the right to consider/reject any application.

Interested candidates should apply to Director by post in the above address with their latest curriculum vitae with self attested copies of Certificates to prove age, qualification and experience.

  
Director

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