

APPROVED TRAINING SCHEDULE FOR THE MONTH MAY 2017

Sl. No.	Training Programme	Clientele Group	Duration	From	To	Course Co-ordinator
1	One day Workshop for Charge Officers of Virtual Class Room	Virtual Class Room	1 day	02.05.2017		Sri. Muhammed Ja.T.M
2	Training programme on Computer Application(RGSA)	Elected Representatives	5 days	02.05.2017	06.05.2017	Dr. Amruthraj. R. M
3	Training programme on Managerial Skill Enhancement for Jilla Panvchayat Members	Jilla Panchayat Members	3 days	03.05.2017	05.05.2017	Dr. Jibini V. Kurien
4	Training programme on Disaster Management- Virtual Room	Asst. Secretaries of Grama Panchayats & Accredited Engineers of Block Panchayats	1 day	08.05.2017		Sri.Muhammed Ja.T.M
5	Training programme on Convergence strategies- Nava Kerala Mission	Secretary &Elected representatives of Block Panchayat	3 days	08.05.2017	10.05.2017	Sri.Vinodkumar. C
6	Training programme on Computer Application(RGSA)	Elected Representatives	5 days	08.05.2017	12.05.2017	Dr. Oommen John
7	Training TQM – ISO Certification	Thrithala Blocok Panchayath	1 day	09.05.2017	-	Dr. S.Vinod
8	Training programme on Gender Sensitisation	Women Officials	2 days	11.05.2017	12.05.2017	Dr. Amruthraj. R. M
9	Training programme on Disaster Management NIRD & PR	PD, ADC(GI), ADC(PA), APO(WD), DWWO and BDOs from selected District.	5 days	15.05.2017	19.05.2017	Dr. Oommen John
10	Training programme on Computer Application (RGSA)	Elected Representatives	5 days	16.05.2017	20.05.2017	Smt.Sherine Chacko
11	Training Programme on Mission Mode of Development Plan Implementation and Monitoring	Planning Samithi Chairman, Vice Chairman and Members of Block Panchayat	2 days	16.05.2017	17.05.2017	Dr. Vinod.S

12	Training programme on Managerial Skill Enhancement for Jilla Panvchayat Members	Jilla Panchayat Members	2 days	18.05.2017	20.05.2017	Dr. Jibini V. Kurien
13	Training TQM – ISO Certification	Bharanikavu Blocok Panchayath	1 day	19.05.2017	-	Dr. S.Vinod
14	Training programme on Leadership and Gender Sensitization	Elected Women representatives of Block Panchayats	2 days	19.05.2017	20.05.2017	Sri. Muhammed Ja.T. M Dr. Amruthraj. R. M
15	Training programme on Personality Development & effective Communication (RGSA)	Saksharatha Preraks, SC promoters and RD agents of block panchayat	3 days	22.05.2017	24.05.2017	Smt.Sherine Chacko
16	Training programme on Computer Application (RGSA)	Elected Representatives	5 days	23.05.2017	27.05.2017	Dr. Amruthraj. R. M
17	Training programme on Convergence strategies- Nava Kerala Mission	Secretary &Elected representatives of Block Panchayat	3 days	24.05.2017	26.05.2017	Sri. Vinodkumar. C
18	Training programme on Personality Development & effective Communication (RGSA)	Saksharatha Preraks, SC promoters and RD agents of block panchayat	3 days	30.05.2017	31.05.2017	Smt.Sherine Chacko
19	Training Programme on Mission Mode of Development Plan Implementation and Monitoring	Planning Samithi Chairman, Vice Chairman and Members of Block Panchayat	2 days	30.05.2017	31.05.2017	Dr. Vinod.S

The following officials of the institute are entrusted to assist the concerned Course Co-Ordinators for the smooth conducting of the programmes as follows:-

Sl. No	Name of officials	Duty assigned
1	Sri. Sunilkumar, Training Assistant	Registration & other duties regarding training
2	Sri. Sarathkumar, AVT	Arrangements of Audio Visual facilities at Training Hall
3	Sri. Manikantan.G.R, Hostel Manager	Arrangements at Hostel and Food arrangements

Copy to:- All Faculty Members, Office Manager

Regional Director